



**NEIGHBOURHOOD LINK**  
SUPPORT SERVICES

## AKWASTI VOLUNTEER

**Reporting to:** The Akwasti Convenor

**Job Summary:** This position works in the Seniors Services department assisting the Akwasti Convenor in working with frail, vulnerable seniors who wish to stay in their homes.

The volunteer hours required are 2 per week. Each position is assigned for a six month period, but can be amended upon request and with approval of the placement supervisor. A minimum 75% attendance is required.

### **Duties:**

- Visit a senior on a weekly basis (including conversation, games, and/or outings, as per client interests) in order to develop a respectful, friendly, caring relationship
- Maintain communication with the client in the event of any schedule changes
- Assist the agency drivers in escorting clients to and from appointments
- Shop with or for the client
- Prepare light meals or snacks
- Assist clients with activities of daily living as directed
- Report monthly contacts, hours spent with the client, and client concerns to the Akwasti Convenor
- Follow Neighbourhood Link Support Services' confidentiality policy and client relations policy
- Maintain a professional attitude at all times

### **Qualifications and Requirements:**

- Minimum of 6 months with the volunteer program
- Understanding of aging population
- Compassion and respect for clients
- Comfortable with seniors
- Flexible
- Preparedness to experience occasional exposure to filth and contagious disease, as well as irate and abusive persons.
- Preparedness to experience frequent exposure to animals, especially dogs and cats, as well as their excrement and dander.
- Police Reference Check required

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